

**City of Tipton Municipal Library District  
Board of Trustees Meeting  
July 27, 2023**

**I. CALL TO ORDER**

Jeanne Edwards, president, called to order the regular meeting of the City of Tipton Municipal Library District Board of Trustees at 6 p.m. Thursday, July 27, 2023, at Price James Memorial Library, Tipton, Mo.

The following trustees were present: Jeanne Edwards, Georgianne Morgan, Karla Pettigrew, Lianne Twyman, Reta Bestgen, Debbie Schreck and Lori Bestgen. Library Director Marsha Nelson was present. Trustees Emily Heard and Kerry Uptergrove were absent. Erin Noland was a guest.

**II. APPROVE AGENDA:**

Georginne Morgan made a motion to approve the agenda, Reta Bestgen seconded and the motion carried.

**III. APPROVE MINUTES FROM LAST MEETING:**

Karla Pettigrew previously distributed the minutes of the June 22, 2023, meeting via email. Lori Bestgen made a motion to approve the minutes, Reta Bestgen seconded and the motion carried.

**IV. TREASURER'S REPORT**

Lori Bestgen previously distributed the treasurer's report by email which included a review of the general ledger, balance sheet and the current operating budget. Lori Bestgen reviewed the treasurer's report. Lianne Twyman made a motion to approve the treasurer's report. Georgianne Morgan seconded and the motion carried.

**V. LIBRARY DIRECTOR'S REPORT**

Marsha Nelson, library director, previously distributed the June circulation report via email and gave a general update with the following items.

**Story Time:** Erin Noland gave a report on summer story time "Around the World" in progress. She brought samples of food from Australia. Next week story time will visit South America and the last week will visit Africa. There has been an attendance of 30-40 children at the morning and afternoon sessions. The library staff is thankful for the wonderful volunteers who have helped with Around the World. Lots of books are being checked out during each session.

**Weeding/Shifting Books:** Books that haven't been checked out for a long time are being weeded to make room for new books. A table was set up outside to provide free books and most of them have been taken. The library received a huge amount of donated books this month, especially cookbooks.

**Fireplace:** Mayor Mark Hampton came and looked at the fireplace. He suggested contacting Kidwell Granite Works in Versailles about fixing it or for suggestions about someone who could look at it.

**Libby Workshop:** A tentative date for a Libby workshop for patrons is Wednesday, Aug. 16, at 1 p.m. Libby is the app for borrowing ebooks, digital audiobooks and magazines through the local library.

**Book Signing:** Charleen Meyer had a good day for her book signing. She donated \$20 to the library.

**School/Preschool Classes:** Marsha has teachers calling from the local elementary schools and preschools to set times and days for story hour beginning this fall.

**State Aid:** State aid certification was filed with the state of Missouri June 30, 2023, with newly revised policies in place.

**Story time at Maclay Home:** Marsha read at the Maclay Home on the Fourth of July and had a good turn out.

**VI: Friends of Price James Library:** Nothing to report.

#### **VII: President's Comments**

President Jeanne Edwards welcomed new library board trustee Debbie Scheck.

#### **VIII: UNFINISHED BUSINESS**

**Flagpole Light:** The flagpole light was installed by the city of Tipton maintenance crew and Walker Cary putting up the flag. Marsha Nelson has thanked both for the work completed.

**Parking Lot:** Stripping of the parking lot has not been completed. Marsha has called Lance Murphy and he said he will take care of it. He has not been paid yet for the work that has been done.

**Policy Change:** A motion was made by Georgianne Morgan and seconded by Lori Bestgen to approve the new Patron Complaint Form. Motion passed.

**Technology Committee:** Marsha Nelson met with technology committee members Kerry Uptergrove and Emily Heard and they reviewed the library's technology plan. Names of new committee members and dates have been added to the revised technology plan.

**Computers:** Motion was made by Georgianne Morgan and seconded by Lori Bestgen to purchase a new computer from Midwest Computech with the cost not to exceed \$1,000. Motion passed. Marsha Nelson will apply for a technology grant from the state of Missouri in August and if approved, plans to purchase two new computers and possibly a new printer.

#### **IV: NEW BUSINESS:**

**Leadership Moniteau County Program:** Marsha Nelson has been accepted as a member of the inaugural Leadership Moniteau County class. She will attend six sessions, beginning in September and ending with a graduation in August 2024. Lianne Twyman made a motion, seconded by Debbie Scheck, to pay the fee of \$300 and hourly wage during the time the library director attends the meetings. Motion passed.

**Election of Officers :** Georgianne Morgan made a motion to retain the current officers for the 2023-24 year. Reta Bestgen seconded the motion. Motion passed. Officers elected were president, Jeanne Edwards, vice president, Kerry Uptergrove, secretary, Karla Pettigrew, and treasurer, Lori Bestgen.

**Next Meeting:** The next regular meeting is set for 6 p.m. Thursday, Aug. 24, 2023, at the library.

Meeting adjourned at 7 p.m.

Minutes submitted by Karla Pettigrew